

What to Bring to Summer Camps & FAQ's - 2024

Q1. What should I bring to for Summer Camps? Below is a breakdown by program on what to bring to camp each day.

A. Art Camps (School age & Littles)

- **A Yoga Matt or Towel.** These matts will also be used outside to sit on during lunch and for any outside activities. So please do not send anything that you are concerned about getting soiled or grass stained.
- **Water Bottles** – Please bring enough water for your child to drink for the entire time they are at camp. Water should be in a spill proof container with your child's name on them.
 - **The drinking water in the bathroom faucet is not fit to drink. Water bottles will be available to purchase for \$1.00. Please bring exact change.**
 - **Please do not send soda to camp. Storage is sometimes an issue and backpacks are often shuffled around and we do not want explosions of carbonated liquids in the studio.**
- **A Box of Antibacterial Wipes** -Please bring a package of HAND wipes to camp for the week. These will be shared and kept at the studio.
- **Snacks & Lunch (where applicable).** Please ensure that you bring enough food for your child each day. MOST campers enjoy having snacks throughout their day, especially if they are staying for aftercare. **NOTHING WITH NUTS.**

B. Specialty & Half Day Camps

- **Water Bottles** – Please bring enough water for your child to drink for the entire time they are at camp. Water should be in a spill proof container with your child's name on them.
 - **The drinking water in the bathroom faucet is not fit to drink. Water bottles will be available to purchase for \$1.00. Please bring exact change.**
 - **Please do not send soda to camp. Storage is sometimes an issue and backpacks are often shuffled around and we do not want explosions of carbonated liquids in the studio.**
- **A Box of Antibacterial Wipes – For HALF DAY ART CAMPS & ACRYLIC POURING CAMPS ONLY** - Please bring a package of HAND wipes to camp for the week. These will be shared and kept at the studio.
- **Snacks** - Please ensure that you bring enough food for your child each day. MOST campers enjoy having snacks throughout their day, especially if they are staying for aftercare. **NOTHING WITH NUTS.**

Q2. What forms are required in preparation for ALL Summer Camps?

- **Child's Emergency Form** – This form is mandatory and needs to be completed by **every campers, for every type of camp**, before the start of their camp session. For your convenience we have put an easy access button on the CAMP PAGE that will take you directly to the form. **Even if you are a current client, this form has been updated and is required to be completed again. We apologize for any inconvenience this may cause. Please not wait until Monday Morning to complete this form, as we may not have access to it and we will make you stay and complete it again BEFORE you can drop off your child.** *Note: Our web hosting system sometimes blocks forms completed on a cell phone. It is best to complete your forms from a computer.

Q3. Will you administer medication to my child during Summer Camp?

- No. Unfortunately, we do not have a nurse or doctor on staff and cannot administer any medication. **EpiPen's are the only exceptions and a Medication Form MUST be printed and brought in on the first day of camp. See Procedure Below.**
- **Medication Procedure**
 - If your child is taking medication, it is important that it is continued, even while they are at camp. It is our expectation that since we cannot administer medication to your child during camp, that **you will coordinate** the administration of your child's medication yourself (or by an alternate adult) and administer it as needed at the studio, while they are registered for any programs or services at Scrap U & Artistry Too. As a parent, you agree not to forgo your child's medication during their time at Scrap U nor neglect to share any important medication information and/or side effects that may affect your child and/or their interactions with staff and peers during their time at Scrap U & Artistry Too. If your child is taking medication and you choose to "skip it" during camp, and your child has a reaction or shows any signs of distress as a result of NOT taking said medication, parents will be contacted to pick up their child immediately and will not be able to return to camp until a doctor's note is provided, stating that they are exempt from taking said medication while at camp. No refunds will be provided. Children may NOT self-medicate at the studio. If a child is caught self-medicating they will be removed from the program and will not be able to return. No refund will be provided.
- **EpiPen Review & Procedure**
 - If your child carries an EPI Pen, you MUST complete the form (found on the camp page) should be printed and completed in advance. Please ensure that your handwriting is legible and that all fields are completed accurately. A copy of a current doctor's form, provided to your child's current school is sufficient.
 - **You will be asked to review your form and the EpiPen procedure with staff at drop off. *You may have to wait a few minutes so that we can complete camper check in first, so please plan accordingly.**
 - EpiPen must be in its original container with the prescription information on the label.

- EpiPen and your form should be in a zip lock bag with the child's first and last name on the outside.
- At no time may a child hand EpiPen to a staff member. All medication should be checked in and out by a parent to a staff member.

Q4. What time does Summer Camp start and end each day?

A. Art Camps (School age & Littles)

- Full Day Art Camps are from 8:00 am – 4:00 pm daily.

B. Specialty & Half Day Camps *Lunch is not served for half day camps

- Half Day ART Camps are either from 8:00 am – 1:00 pm or 1:00 pm – 4:00 pm (based on type of program and/or week). See camp schedule on our website.
- Our Specialty Camps (Sewing, Crochet, Scrapbooking, Acrylic Pouring & Teen Camp) are from 9:00 am – 1:00 pm daily.
- Staff will open the doors a few minutes before the start of camp. Please do not arrive too early and expect to be let in. Parents **MUST SIGN THEIR CHILD IN & OUT EACH DAY**. Do not drop your children off at the car and let them come into camp alone.
 - When the camp day ends, you must pick your children up **ON TIME** each day. Parents are expected to be waiting outside of the camp doors to pick up their child and **SIGN THEM OUT EACH DAY**.
 - Staff may have notices or information they may want to communicate with you, so please make sure that you are present in the morning and afternoons.

Q5. How should my children dress for Summer Camps?

- This pertains to all camps using paint, glue, etc. We are an art studio and children should dress accordingly. Although your child will be assigned a smock for their week at camp, they may soil their clothing. Items such as acrylic paint is permanent and will not come out of their clothing. It is typically **NOT** recommended to wear **ANYTHING** white to the studio, anything **NEW** or any “favorite” outfits, dresses, open toe sandals, etc. where your child will get upset if it gets dirty.
- **ALL CAMPERS - Studio temperature – Our studio temperature varies in this building, it is suggested that you bring an OLD sweatshirt that has sleeves that can be pulled up, that you are not worried about getting paint on.** You can add this to your “tote bag” if you want to leave one at the studio. Please make sure it has your child's name on it.
- **We allow campers to take their shoes off throughout the day. Your child must wear or bring a pair of socks if they want to take their shoes off. We will assume, if your child does not pack a pair of socks in their bags, that you do not want them to take their shoes off.**

Q6. What is your lunch process for Summer Camp? WE ARE A NO NUT FACILITY. DO NOT BRING ANYTHING INTO THE STUDIO CONTAINING NUT PRODUCTS. Parents, please check your child's lunch and snack bags (especially if they are packing their food themselves at home).

- For full day campers, if you are at camp for lunch time. If the weather is nice, we will take our mats/towels and sit outside and have lunch. Once the kids finish their lunch they can choose to stay outside or go back in to work on their unfinished projects. This is the ONLY time they can use their electronics.
- In the event we eat inside – their work stations are cleaned off, and the campers eat at their desks.
- After lunch, all campers line up to use the rest room to wash their hands with soap and water and then use hand sanitizer from one of the counselors. (*Our two-step washing process).
- **Bag Lunches:** If it is not a pizza day and/or if you are not purchasing pizza. Please send campers with a spill proof drink container and/or thermoses. **Please bring all necessary utensils plates, napkins, or anything necessary for them to enjoy their meal. We do not stock silverware for campers to use on a daily basis.**
 - **WE WILL NOT MICROWAVE FOOD BROUGHT IN FROM HOME.**

Q7. Do you offer a snack time for Summer Camps?

- This policy pertains to ALL camper's half day, specialty camps or full day campers.
 - We do not have designated "snack times" **but campers are allowed to have a snack when they feel hungry throughout the day. When packing snacks, please pick easy, hassle-free snacks that are easy to access and clean up (i.e., pre-cut fruit, pretzels, cookies, a juice). NO NUT PRODUCTS- Remember to check labels. PLEASE DO NOT SEND CHOCOLATE, CANDY OR GUM TO THE STUDIO, IT'S STICKY & MESSY.**
- After their snack, we will remind our campers to use the rest room to wash their hands with soap and water and then use hand sanitizer from one of the counselors. (*Our two-step washing process).
- If your child is in after care, PLEASE make sure they have something to eat and drink.

Q8. What is your sick policy for Summer Camp?

- **If your child is not feeling well, DO NOT send them to camp. Please email us to let us know if your child is not attending camp and why.**
- **Right to Refuse Services** – The studio reserves the right to refuse entry to any child or send a child home, at any time during camp if we feel they are at not well enough to participate fully or are at risk of infecting other others. If a family has more than one child at camp, all of the children must go home or may be refused entry, at the same time as a safety precaution. No refunds or credits will be applied.
- **Sick Calls to Parents** - Please see above. Once a child is at camp, we will contact the parents using the Kids Emergency Form. We will go down the list of numbers provided until we reach someone. Once someone reached, to pick up a sick child we expect your

child to be picked up from camp within 30 minutes. This is for the health and safety of everyone.

- It is YOUR responsibility to ensure this pick up in a timely manner. Your child will immediately be separated from the group in a quiet area with a counselor to supervise them.
 - Failure to pick up your child within the designated 30 minutes will result in a *studio sick fee* of \$30.00. After thirty minutes the fee goes up every 15 minutes by \$10 dollar. These fees are payable in advance, in cash, before your child can return to camp.
 - If you are not able to leave work, knowing this is our camp policy, please let your emergency contacts know that they may be called upon in the event that your child is sick and needs to be picked up from camp.
- **Return to Camp** – You must keep your child home until he/she is 100% well again and fever free for 24 hours. In addition, they must be free from any of the following: coughs, diarrhea, upset stomach, fever, and/or runny noses. You may be asked to provide a doctor's note, prior to returning to camp. If your child returns to the studio after being sick with any of the above symptoms, you will be contacted and asked to pick up your child. *Note: As stated above, the sick pick-up policy still applies. No Refunds or credits will be granted. No Exceptions.

Q9. What is your cancellation or refund policy for Summer Camp?

- Because of the limited of registrations, we are able to accept for each program, there are no refunds or credits for cancellations, no shows or illnesses for Camp. There will be no exceptions to this policy.

Q10. What are your Late Fees for Summer Camp?

- We have two late fees associated with Camp. Please do your best not to be late, our staff works a long day and has other commitments after camp and is not paid to stay after hours. Therefore, if they stay, we pay them, so you pay us.
- **Sick Fee - Failure** to pick up a sick child at camp within 30 minutes after a parent is contacted will result in a *studio sick fee* of \$30.00. After thirty minutes the fee goes up every 15 minutes by \$10 dollar. These fees are payable in advance, in cash, before your child can return to camp.
- **Late Fee - Failure** to pick up your child on time at camp end of the day (typically 4:00 pm. By 4:10, you are CONSIDERED LATE. (Based on our clock) and will result in a *Late Fee* of \$10.00. After 5 minutes thereafter the fee goes up by \$5 dollar. These fees are payable in advance, in cash, before your child can return to camp.
- if you are going to be late, please call us. Even if we have to charge you, at least we will know what is going on and can let your child know. Most of the time, they are the ones most upset because you are not here when they are expecting you and it saves us time, so that we do not have to start making calls from your child's Emergency Profile Form.