



Kids Day Off Art Camp What to Bring & FAQ's - 2022

Q1. What should I bring to for Kids Day Off/Camp? All items requested below should come to camp with your child on the first day of camp in a tote bag or backpack. These items will go back and forth each day with your child. Please make sure all items are marked with your child's name and are in zip lock bags (where appropriate).

- **Water Bottles** – Please bring enough water for your child to drink for six hours. Water should be in a spill proof container with your child's name the outside. Even if it is in a plastic bottle. Bottles can fall off tables, roll onto the floor without anyone noticing and get confused. Due to Covid 19, any plastic water bottles found unlabeled will be thrown out for safety reasons.
 - **The drinking water in the bathroom faucet is not fit to drink. Water bottles will be available to purchase for \$1.00. Please bring exact change.**
 - **Please do not send soda to camp. Storage is sometimes an issue and backpacks are often shuffled around and we do not want explosions of carbonated liquids in the studio.**
- **A Box of Antibacterial Wipes** -We are asking each camper to bring a BOX of antibacterial wipes with their child's name on it to camp for the week. These wipes will be used by your child (and maybe others) throughout the week as needed. Please have these wipes available on the first day of camp.

Q2. What forms should I fill out in preparation for Kids Day Off/ Camp?

- **Child's Emergency Form** – This form is mandatory and needs to be completed by **every camper** before the start of their camp session. For your convenience we have put an easy access button on the CAMP PAGE that will take you directly to the form. **Even if you are a current client, this form has been updated and is required to be completed again. We apologize for any inconvenience this may cause. Please not wait until THE MORNING OF CAMP to complete this form, as we may not have access to it and we will make you stay and complete it again BEFORE you can drop off your child.**

Q3. Will you administer medication to my child during Kids Day Off/ Camp?

- No. Unfortunately, we do not have a nurse or doctor on staff and cannot administer any medication. **EpiPen's are the only exceptions and a Medication Form MUST be printed and brought in on the first day of camp. See Procedure Below.**
- If your child is taking medication, it is important that it is continued, even while they are at camp. It is our expectation that since we cannot administer medication to your child during Kids Day Off/Camp, that you will coordinate the administration of your child's medication yourself (or by an alternate adult) and administer it as needed at the studio, while they are registered for any programs or services at Scrap U & Artistry Too. As a parent, you agree not to forgo your child's medication during their time at Scrap U nor neglect to share any important medication information and/or side effects that may affect your child and/or their interactions with staff and peers during their time at Scrap U & Artistry Too. If your child is taking medication and you choose to "skip it" during camp, and your child has a reaction or shows any signs of distress as a result of NOT taking said medication, parents will be contacted

to pick up their child immediately and will not be able to return to camp until a doctor's note is provided, stating that they are exempt from taking said medication while at camp. No refunds will be provided. Children may NOT self-medicate at the studio. If a child is caught self-medicating they will be removed from the program and will not be able to return. No refund will be provided.

- **EpiPen Review & Procedure**

- Your Medication Form (found on the camp page) should be printed and completed in advance. Please ensure that your handwriting is legible and that all fields are completed accurately.
- **You will be asked to review your form and the EpiPen procedure with staff at drop off. *You may have to wait a few minutes so that we can complete camper check in first, so please plan accordingly.**
- EpiPen must be in its original container with the prescription information on the label.
- EpiPen and your form should be in a zip lock bag with the child's first and last name on the outside.
- At no time may a child hand EpiPen to a staff member. All medication should be checked in and out by a parent to a staff member.

Q4. What does Kids Day Off/ Camp start and end each day?

- Camp starts at 9:00 am each morning. Staff will open the doors a few minutes before nine am. Please do not arrive too early and expect to be let in. Parents **MUST SIGN THEIR CHILD IN & OUT EACH DAY**. Do not drop your children off at the car and let them come into camp alone.
- Camp ends at 3:00 pm SHARP each day. Parents are expected to be waiting outside of the camp doors to pick up their child and **SIGN THEM OUT EACH DAY**.
- Staff may have notices or information they may want to communicate with you, so please make sure that you are present in the morning and afternoons.

Q5. How should my children dress for Kids Day Off/ Camp?

- We are an art studio and children should dress accordingly. Although your child will be assigned a smock for their week at camp, they may soil their clothing. Items such as acrylic paint is permanent and will not come out of their clothing. It is typically NOT recommended to wear ANYTHING white to the studio, anything NEW or any "favorite" outfits, where your child will get upset if it gets dirty.
- **Studio temperature** – Our studio temperature varies in this building, it is suggested that you bring an OLD sweatshirt that has sleeves that can be pulled up, that you are not worried about getting paint on. You can add this to your "tote bag" if you want to leave one at the studio. Please make sure it has your child's name on it.

Q6. What is your lunch process for Kids Day Off/ Camp? WE ARE A NO NUT FACILITY. DO NOT BRING ANYTHING INTO THE STUDIO CONTAINING NUT PRODUCTS.

- If the weather is nice, we will take our yoga mats/towels and sit outside and have lunch. Once the kids finish their lunch they can choose to stay outside or go back in to work on their unfinished projects. This is the ONLY time they can use their electronics.

- In the event we eat inside – their work stations are cleaned off, and the campers eat at their desks.
- After lunch, all campers line up to use the rest room to wash their hands with soap and water and then use hand sanitizer from one of the counselors. (*Our two-step washing process).
- **Bag Lunches:** If it is not a pizza day and/or if you are not purchasing pizza. Please send campers with a spill proof drink container and/or thermoses. **Please bring all necessary utensils plates, napkins, or anything necessary for them to enjoy their meal. If we had to provide silverware and napkins to every camper, all summer, it would be costly and we do not stock for that.**
 - **Due to Covid 19 restrictions, we WILL NOT MICROWAVE FOOD BROUGHT IN FROM HOME.**

Q7. Do you offer a snack time for Kids Day Off/ Camp?

- Since our campers are older, we do not have designated “snack times” but if you feel your children will get hungry and need a snack, feel free to pack them one. When packing snacks, please pick easy, hassle-free snacks that are easy to access and clean up (i.e., pre-cut fruit, pretzels, cookies, a juice). **NO NUT PRODUCTS-** Remember to check labels. **PLEASE DO NOT SEND CHOCOLATE, CANDY OR GUM TO THE STUDIO, IT’S STICKY & MESSY.**
- We let our campers decide when they want their snack breaks.
 - After their snack, we will remind our campers to use the rest room to wash their hands with soap and water and then use hand sanitizer from one of the counselors. (*Our two-step washing process).
- **Mask Breaks** – If campers **are** wearing masks, they may take a mask break at any time during the day. They will then be reminded to use hand sanitizer from one of the counselors or at one of the stations.

Q8. What is your Covid – 19 Screening Protocol & Procedures?

- We follow the Hillsborough School District & CDC Current guidelines pertaining protocols & procedures.
- **Refusal of Entry** - The studio reserves the right to refuse entry to any child or send a child home, at any time during camp if we feel they are not well enough to participate fully or are at risk of infecting other others. If a family has more than one child at camp, all of the children must go home at the same time as a safety precaution.
- **Masks** – This may change but as of right now (April 2022), masks are not required in school, therefore are not required in camp. If you feel more comfortable with your child wearing a mask to camp, you may do so. We reserve the right to change this at any point, without discussion or notice.
- **POSSIBLE Health Screening Form** - Depending upon where we are with exposure/CDC recommendations, we may ask for you to complete a health screening form every morning at check in, parents will be required to complete the form, confirming the health of everyone that resides in your household and the possible risk and exposure to Covid -19. By signing this form, **EACH DAY**, you are stating that, to the best of your knowledge that you, nor anyone else, in your household has been ill, or is currently experiencing **ANY** of the symptoms outlined within the daily screening form or has been exposed to anyone with Covid-19.

Q9. What is your sick policy for Kids Day Off/ Camp? If your child is not feeling well, DO NOT send them to camp. Please email us to let us know if your child is not attending camp and why.

- **Right to Refuse Services** – The studio reserves the right to refuse entry to any child or send a child home, at any time during camp if we feel they are not well enough to participate fully or are at risk of infecting others. If a family has more than one child at camp, all of the children must go home or may be refused entry, at the same time as a safety precaution. No refunds or credits will be applied.
- **Sick Calls to Parents** - Please see above. Once a child is at camp, we will contact the parents using the Kids Emergency Form. We will go down the list of numbers provided until we reach someone. Once someone reached, to pick up a sick child we expect your child to be picked up from camp within 30 minutes. This is for the health and safety of everyone.
 - It is YOUR responsibility to ensure this pick up in a timely manner. Your child will immediately be separated from the group in a quiet area with a counselor to supervise them.
 - Failure to pick up your child within the designated 30 minutes will result in a *studio sick fee* of \$30.00. After thirty minutes the fee goes up every 15 minutes by \$10 dollar. These fees are payable in advance, in cash, before your child can return to camp.
 - If you are not able to leave work, knowing this is our camp policy, please let your emergency contacts know that they may be called upon in the event that your child is sick and needs to be picked up from camp.
- **Covid Symptoms** – If your child displays ANY Covid symptoms they must stay home from camp for a mandatory 3 days. No Refunds or credits will be granted. No Exceptions. If your child develops COVID-19 you MUST notify us immediately so that we can follow the CDC Guidelines with regard to containment and notification.
 - If your child is registered for camp but becomes ill and is diagnosed with COVID -19 prior to camp and is unable to attend camp as a result, we will offer you a 50% studio credit toward another other programs. No refunds will be offered. Proof will be required.
- **Return to Camp** – You must keep your child home until he/she is 100% well again and fever free for 24 hours. In addition, they must be free from any of the following: coughs, diarrhea, upset stomach, fever, and/or runny noses. You may be asked to provide a doctor's note, prior to returning to camp. *Given Covid-19, with children in a public forum, we cannot risk any of these symptoms being passed amongst one another. Therefore, if your child returns to the studio after being sick with any of the above symptoms, you will be contacted and asked to pick up your child. *Note: As stated above, the sick pick-up policy still applies. No Refunds or credits will be granted. No Exceptions.

Q10. What is your cancellation or refund policy for Kids Day Off/ Camp?

- Because of the limited of registrations, we are able to accept for each program, there are no refunds or credits for cancellations, no shows or illnesses for Kids Day Off or Camp.

Q11. What are your Late Fees for Kids Day Off/ Camp?

- We have two late fees associated with Kids Day Off/Camp. Please do your best not to be late, our staff works a long day and has other commitments after camp and is not paid to stay after hours. Therefore, if they stay, we pay them, so you pay us.



- **Sick Fee - Failure** to pick up a sick child at camp within 30 minutes after a parent is contacted will result in a *studio sick fee* of \$30.00. After thirty minutes the fee goes up every 15 minutes by \$10 dollar. These fees are payable in advance, in cash, before your child can return to camp.
- **Late Fee - Failure** to pick up your child on time at camp end of the day (typically 3:00 pm. By 3:10, you are CONSIDERED LATE. (Based on our clock) and will result in a *Late Fee* of \$10.00. After 5 minutes thereafter the fee goes up by \$5 dollar. These fees are payable in advance, in cash, before your child can return to camp.
- if you are going to be late, please call us. Even if we have to charge you, at least we will know what is going on and can let your child know. Most of the time, they are the ones most upset because you are not here when they are expecting you and it saves us time, so that we do not have to start making calls from your child's Emergency Profile Form.